



# SUPERIOR GROUP OF COLLEGES

## Fine and Penalties:-

1. The college dues must be paid by the due date otherwise Rs.100 per day fine will be imposed.
2. Every student of the College is required to be punctual in the class. Any student remaining absent from classes without proper permission for a continuous period of 06 days, excluding holidays, shall automatically be struck off from the College Rolls unless the cause of absence is explained to the satisfaction of the Principal. In that case, the student may be re-admitted within 15 days (after his name is dropped from the College rolls) on payment of Re-admission Fee of Rest. 10,000 clearance of all outstanding college dues.
3. Use of mobile phones is strictly prohibited in the college premises. If a student is found using mobile phone, fine of Rs.1000 shall be imposed on spot and mobile phone shall be confiscated until the receipt of fine amount is produced by the student. Using mobile phone in the college premises in case of second attempt after paying the fine amount, shall result in the fine worth Rs.3000. In third attempt, mobile phone shall be confiscated by the college and shall not be returned at all till the academic session ends.
4. In case of loss or damage to the college property, class fixtures or lab equipment, the expense cost of the said loss shall be recoverable from the student as the fine amount.
5. Compliance of dress code / uniform is compulsory for every student. Non-compliance shall result in fine Rs.100 per Day.
6. Misbehavior with the college faculty, admin staff or security staff is not tolerable in any case. Defaulters in such cases shall be suspended /struck off from the college rolls.
7. A fine of Rest. 50/- per lecture will be imposed for absence without proper leave. Students have to follow the re-admission procedure if the name is struck off the college rolls.
8. Every student is liable to take all tests and Exams. In case of absence a fine of Rs. 100 per test and Rs.500 per paper (Major Assessments) shall be imposed.
9. Examination form shall not be accepted without the clearance of all outstanding dues.